

Meeting: LLC Board

Date: October 17, 2019

LLC Board:

Maja Andjelkovic

Alissa Cooper

Jason Livingood

Sean Turner

Peter Van Roste

Staff:

Alexa Morris

Portia Wenzel-Danley

Karen Moreland

Laura Nugent

Observers:

Greg Wood

Scribe:

Liz Flynn

Conflicts of Interest Declared: None

Part I: Public

0. Recording results of board e-vote

Board e-vote on 8 Oct 2019 approved the use of Globalization Partners for hiring an IETF Executive Director that resides outside of the United States.

1. Review & approve minutes from last meeting

The minutes from October 3, 2019 were approved and will be posted on the website.

2. Status of meeting space in Montreal (Nov F2F)

ICANN has confirmed that the board will be able to use a meeting room in the convention center during the ICANN meeting in November. The Secretariat is awaiting further details about A/V and F&B.

3. IETF Trust budget discussion update

This item will carry over to the next Board meeting for further discussion.

4. Budget update

Portia has prepared a budget narrative summary and has distributed it to the board to review. Board members took an action to review the draft before the next meeting.

5. Discuss review of CPA contract draft

This is almost ready; Sean Turner took an action to review the final outstanding comment on the contract text, and send back to Portia for signing.

Part II: Board + Staff

1. Status of RFPs

The Board discussed the status of RFPs and milestones to complete them.

2. IETF 112: Venue Selection

Laura Nugent presented site visit reports from some recent venue visits and recommended one venue for the site of IETF 112. The board approved this recommendation and directed Laura to move ahead in the contracting process.

Part III: Board Only

1. ED search process was discussed and concluded.

2. ED comms plan was discussed and finalized.