



I E T F[®]

Statement of Work #4

This Statement of Work #4 (“**SOW**”) is entered into effective as of this 31 January, 2023 (the “**Effective Date**”) by and between Springload LTD (“**Developer**”) and IETF Administration LLC (“**IETF LLC**”). This SOW is incorporated into, and forms a part of, the Developer Services Agreement, dated 11 August, 2020 and extended 17 December 2020 by and between the parties (the “**Agreement**”). Any term not defined herein shall have the meaning ascribed to it in the Agreement. This SOW must be signed by both parties to be effective.

Description of Services. Developer agrees to revamp the ww.iab.org to serve as the public-facing front door for the Internet Architecture Board (IAB) with information about the IAB’s role and activities, and its position within the IETF ecosystem. Changes from the current site include:

- Implementing the www.iab.org website as a Wagtail subsite of www.ietf.org
- Simplifying the site structure and content
- Integrating with the IETF site/content as far as possible/sensible
- Better connecting the IAB to the IETF (e.g. visually), while retaining its position as a separate entity
- Reusing existing infrastructure, such as IETF Datatracker, where appropriate.
- Making the website work better for all classes of devices, including smart phones and those with low-bandwidth and high-latency connections
- Incorporating current best-practices in website design and implementation (such as responsive design and accessibility), including Web Content Accessibility Guidelines WCAG 2.0

List of Deliverables:

- Homepage design for mobile, desktop, and tablet
- Wireframes for desktop and mobile version of any new page templates
- Prototyping the wireframes with real content
- Header design including the revised IAB logo and information architecture
- Design documentation
- Up to four reskinned components on the IAB homepage template
- A pattern library for colors, headings, icons, and components for buttons and navigation

Fees: Developer will only charge IETF LLC for time and expenses accrued on the project and has estimated fees payable by IETF LLC to Developer for performance of the Services and delivery of the deliverables described in this SoW at a total of [REDACTED] (calculated as the estimated total of [REDACTED])

Developer will communicate promptly to the IETF LLC should requirements or other changes affect the expected total fees for this project.

Developer will not charge New Zealand GST.

Fees will be invoiced on the last day of the month unless agreed otherwise.

To the extent IETF LLC and Developer wish to change the scope of the Services and deliverables, the parties will agree in advance to such changes in scope and any additional fees payable for such Services or deliverables, if applicable.

Practices. Developer agrees that all configurations and documentation it develops in connection with the Services will meet a commercial standard of quality.

Developer agrees to use the version repository specified by IETF LLC and the issues tracking system specified by IETF LLC.

Acceptance. Developer will promptly provide IETF LLC with the most recent version of a deliverable upon completion. IETF LLC will provide a notice to Developer of its acceptance or of the deliverable's nonconformity specifying why and how the deliverable is not acceptable to IETF LLC. Developer provides a one-month active monitoring period after initial acceptance, during which they will remedy any issue deemed to be attributed to Springload's code and recognised as an unfinished feature, as agreed in this scope.

Management. Developer's primary technical contact at the IETF LLC for this SOW will be the Tools Team Project Manager. The IETF LLC primary technical contact will be generally responsible for overseeing Developer's performance under this SOW and providing related instructions and feedback to the Developer.

While Developer will work with the IETF LLC primary technical contact in the ordinary course of the Services, the IETF LLC Director of Communications and Operations shall at all times have the authority to provide additional instructions, feedback and other direction to Developer. In the event of a conflict between the direction received from the IETF LLC's primary contact and the IETF LLC Director of Communications and Operations, Developer will provide written notice of the conflict and ask for clarification.

During the term of this SOW, Developer shall keep IETF LLC Director of Communications and Operations, and the IETF LLC primary technical contact informed of the status of the development and Services. Notwithstanding the foregoing, Developer is solely responsible for fulfilling its obligations under this SOW, and the IETF LLC designees will be responsible for providing timely feedback and decisions to inform the approach to development, performing user acceptance testing and approving development work conducted before deployment/release.

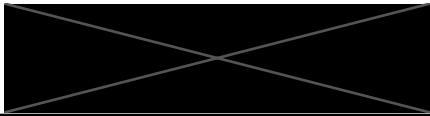
Key Personnel. The following individuals are Key Personnel as described in the Agreement for purposes of the Services described in this SOW:

Andrew Calder, Senior Back-end Developer
Alyse Leitao, Team Facilitator & Delivery Manager
Karl Madsen, Design Lead

Term: This SOW shall be effective as of 31 January 2023 and shall remain in effect until 31 March 2023, after which IETF LLC and Developer may agree in writing (email to suffice) to extend the term of this SOW for an additional period. In the event the term of this SOW extends beyond the term of the Agreement, the terms and conditions of the Agreement will remain in effect for the benefit of this SOW only.

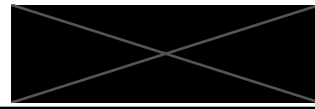
All of the terms, covenants and conditions set forth in the Agreement are incorporated herein by reference as if the same had been set forth herein in full.

IETF ADMINISTRATION LLC



By: Jay Daley
Title: IETF Executive Director
Email: exec-director@ietf.org

SPRINGLOAD LTD:



By: Mereana Beconcini
Title: Springload Head of Client Service
Email: mereana.beconcini@springload.co.nz